



**LANDBANK**  
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**SUPPLEMENTAL/BID BULLETIN NO. 4**  
**For LBP-HOBAC-ITB-GS-20221129-01**

**PROJECT** : **Supply and Delivery of 1,100 Units of Desktop Computers**  
**IMPLEMENTOR** : **HOBAC Secretariat Unit**  
**DATE** : **February 23, 2023**

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This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Technical Specifications (Section VII and Annexes D-1 and D-2) and Checklist of Bidding Documents (Item 12 of Technical Documents and Item 18 of Other Documents to Support Compliance with Revised Technical Specifications) have been revised. Please see attached revised Annexes D-1 and D-2, and specific section of the Bidding Documents.
- 3) A 2<sup>nd</sup> Pre-Bid Conference is scheduled on **March 3, 2023 at 1:30 P.M.** and the submission and opening of bids is re-scheduled on **March 17, 2023** at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams.

  
**ATTY. HONORIO T. DIAZ, JR.**  
**Head, HOBAC Secretariat Unit**

# Technical Specifications

| <p style="text-align: center;"><b>Specifications</b></p>  | <p style="text-align: center;"><b>Statement of Compliance</b></p> <p><b>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered.</b></p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p> |
|---|---|
| <p style="text-align: center;"><b>1,100 Units Desktop Computer</b></p> <ol style="list-style-type: none"> <li>1. Minimum technical specifications and other requirements per attached <b>Revised Technical Specifications (Annexes D-1 to D-2) as of February 20, 2023.</b></li> <li>2. The documentary requirements enumerated in <b>Annex D-2 (Additional Requirements) of the Revised Technical Specifications as of February 20, 2023</b> shall be submitted in Eligibility and Technical Component to support the compliance of the Bid to the technical specifications and other requirements.</li> </ol> <p>Non-submission of the above documents may result in the post-disqualification of the bidder.</p> | <p style="text-align: center;"><b>Please state here either “Comply” or “Not Comply”</b></p>   |

**Conforme:**

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Name of Bidder

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Signature over Printed Name of  
Authorized Representative

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Position

## Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

### Eligibility and Technical Components (PDF File)

- **The Eligibility and Technical Component shall contain documents sequentially arranged as follows:**

- **Eligibility Documents – Class “A”**

#### Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

#### Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding. If the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

#### Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.

6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
- **Eligibility Documents – Class “B”**
    7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
    8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
    9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder.
  - **Technical Documents**
    10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
    11. Section VI – Schedule of Requirements with signature of bidder's authorized representative.
    12. **Revised Section VII (as of February 20, 2023) – Specifications with response on compliance and signature of bidder's authorized representative.**
    13. Duly notarized Revised Omnibus Sworn Statement (OSS) (sample form - Form No.6).

***Note: During the opening of the first bid envelopes (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.***

- **Other Documents to Support Compliance with Revised Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)]**
  14. List of at least two (2) installed base of 500 PCs each or one (1) installed base of more than 1,000 PCs (other than LANDBANK; delivered and installed in the last five years supported by Purchase Orders or Contracts.
  15. Manufacturer's authorization confirming that the bidder is authorized to provide the products and services supplied by the manufacturer, including any warranty obligations and after sales support as may be required (sample form - Form No.9).
  16. Manufacturer's Certification that it is ISO 9001:2015 (or higher) certified.
  17. Manufacturer's Certification that the product being offered is Energy Star Version 8.0 (or higher) compliant.
  18. **Manufacturer's Certification that the product being offered must be in existence for at least ten (10) years in the Philippines and the unit model is in current catalogue and verifiable in the manufacturer's website.**
  19. List of Local Parts Center/Depot.
  20. List of Distributor/Dealer/Manufacturer's Service Centers in Metro Manila, Cebu, Davao, Bacolod and Cagayan de Oro with complete address and contact numbers.
- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
  21. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
  22. Latest Income Tax Return filed manually or through EFPS.
  23. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commissioner).
  24. Original copy of duly notarized Revised Omnibus Sworn Statement (OSS) (sample form - Form No.6).
  25. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

**Financial Component (PDF File)**

- ***The Financial Component shall contain documents sequentially arranged as follows:***
  1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
  2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).

***Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.***

**TECHNICAL SPECIFICATIONS**

|  |                                    |
|--|------------------------------------|
| <b>Equipment:</b> Desktop Computer     | <b>CODE:</b><br><br>TS - 0401 - 40 |
| <b>Date Prepared:</b> 20 February 2023 |                                    |

|                         |  |
|-------------------------|--|
| <b>Processor</b>        | <ul style="list-style-type: none"> <li>» Minimum of 6 Cores</li> <li>» Minimum of 12 Threads</li> <li>» Minimum Base Frequency: 3.0 GHz</li> <li>» Up to 4.50 GHz Single Core Turbo Frequency or higher</li> <li>» Minimum Cache: 12 MB</li> </ul>   |
| <b>Memory</b>           | <ul style="list-style-type: none"> <li>» Minimum of 16 GB Double Data Rate 4 (DDR4), 3200 MHz Clock Speed, in one (1) memory module</li> </ul>   |
| <b>Hard Disk Drive</b>  | <ul style="list-style-type: none"> <li>» 1 TB at 7200 rpm SATA (same brand for all PCs)</li> <li>» Partitioned into 500 GB for OS and 500 GB for Data</li> </ul>   |
| <b>Bus Architecture</b> | <ul style="list-style-type: none"> <li>» PCI-E</li> </ul>  |
| <b>Expansion Slots</b>  | <ul style="list-style-type: none"> <li>» 1 PCI-E slot (net, usable)</li> </ul>   |
| <b>I/O Ports</b>        | <ul style="list-style-type: none"> <li>» 1 25-pin parallel port (internal/not dongle)</li> <li>» 1 9-pin serial port (internal/not dongle)</li> <li>» 1 USB Type-C, 6 USB Type-A</li> <li>» 1 100/1000 Ethernet (RJ45) port</li> </ul>   |
| <b>Monitor</b>          | <ul style="list-style-type: none"> <li>» 18.5" or 19.5" flat LED monitor (wide or non-wide)</li> <li>» TN, HD, 60 Hz, minimum of 200 nits</li> </ul>   |
| <b>Keyboard</b>         | <ul style="list-style-type: none"> <li>» at least 103-keys, USB connected</li> </ul>   |
| <b>Mouse</b>            | <ul style="list-style-type: none"> <li>» USB connected</li> </ul>  |
| <b>Optical Drive</b>    | <ul style="list-style-type: none"> <li>» at least 8X Tray-Load DVD-R/W drive</li> </ul>  |
| <b>Audio</b>            | <ul style="list-style-type: none"> <li>» Built-in speaker (factory installed and part no. verifiable in the Internet or with certification from the manufacturer that the speaker is factory installed*)</li> <li>» Integrated AC97 Stereo Codec or equivalent or higher</li> </ul>  |
| <b>Others</b>           | <ul style="list-style-type: none"> <li>» Plug-and-Play enabled</li> <li>» Pre-loaded with Windows 10 Pro (64-bit) (with certification from the manufacturer that the MS Operating System is pre-installed from the factory) *</li> <li>» Pre-loaded with Anti-Virus Software (one year subscription)</li> <li>» Manufacturer's logo/name must be etched or permanently printed in the motherboard</li> <li>» System unit (including motherboard), BIOS, monitor, mouse and keyboard must be of the same brand</li> <li>» Must be compatible with MS Windows Server 2016</li> </ul> |
| <b>Warranty</b>         | <ul style="list-style-type: none"> <li>» 3-Year Warranty on parts and labor (CPU and monitor) - no additional cost on Landbank if parts used for replacement are higher in specs</li> </ul>  |

REVISED ANNEX D-1



**Additional Requirements:**


- » Bidder must have at least two (2) installed base of 500 PCs each or one (1) installed base of more than 1000 PCs (other than LANDBANK; delivered and installed in the last five years - supported by POs).<sup>\*</sup> Certificate of Satisfactory Performance for each installed base must also be provided.<sup>\*</sup>
- » Bidder must be an authorized dealer of the product (with manufacturer's certification).<sup>\*</sup>
- » Bidder must be an authorized service provider of the product (with manufacturer's certification).<sup>\*</sup>
- » ISO 9001:2015 (or higher) certification of the manufacturer.<sup>\*</sup>
- » Energy Star version 8.0 (or higher) certification of the product.<sup>\*</sup>
- » Product being offered must be in existence of at least ten (10) years in the Philippines and the unit model is in current catalogue and verifiable in the manufacturer's website (with manufacturer's certification).<sup>\*</sup>
- » Bidder/Principal must have a local parts center/depot (submit list).<sup>\*</sup>
- » Distributor/Dealer/Manufacturer must have Service Centers in the following areas to provide warranty services within three (3) years: Metro Manila, Cebu, Davao, Bacolod and Cagayan de Oro. Warranty services for the replacement of parts in these areas must be accomplished within 48 hours upon receipt of notice. Onsite support for head office PCs and walk-in support for provincial service centers. List of Service Centers in the aforementioned areas must be provided together with their addresses and contact numbers.<sup>\*</sup>
- » For uniformity of bids, prices must be quoted in Philippine Peso inclusive of VAT.
- » Two (2) demo units must be submitted by the lowest bidder within twenty (20) calendar days after the bidding.
- » Units must be delivered at LBP Antipolo Warehouse within ninety (90) calendar days upon receipt of Notice to Proceed (NTP).

<sup>\*</sup> supporting documents must be submitted and included in the Technical Proposal Envelope.

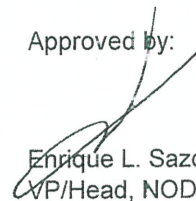
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REVISED ANNEX 0-2